



## ARRIVAL AND PICK UP TIME POLICY

### 1. Start & Finish Time

The Pre-school program start time is 8:30am and finish time is 12:00pm for the morning program or 1:30pm for the extended program.

### 2. Late Arrivals

- a. Please note, late arrivals sometimes can interrupt the class that has begun the program activity. Peggy Brewin understands that being late can happen from time to time, especially with inclement weather. If you are late, please greet the teacher, who will then welcome and transition your child into the activity.
- b. Please leave as promptly as possible, so that the class activities that are in progress may continue smoothly.

### 3. Pick Up

Lastly, being on time at the end of your child's program (12:00pm or 1:30pm) is greatly appreciated. Late pick up for students ending at noon impacts the students that are scheduled for the extended program, and late pick up for students ending at 1:30pm impacts the amount of time available to pack up the classroom in preparation for the next rental group.

Thank you for your co-operation, it makes a smoother program for all the children enrolled.